

## **APPOINTMENT OF LICENSING PANEL CHAIRMEN**

<u>Report of the:</u>	Head of Housing & Community
<u>Contact:</u>	Rachel Jackson
Urgent Decision?(yes/no)	No
If yes, reason urgent decision required:	N/A
<u>Annexes/Appendices</u> (attached):	None
<u>Other available papers</u> (not attached):	Report and minutes from the meeting of Council held on 29 <sup>th</sup> April 2014

### **REPORT SUMMARY**

**This report asks the Committee to select four Members from the pool of Licensing panel members to be available to Chair as required any Panels held during the 2017/18 Municipal Year.**

### **RECOMMENDATION (S)**

- (1) The Committee is asked to select four Members from the pool of Licensing panel members to be available to Chair as required any Panels held during the 2017/18 municipal year.**

*Notes*

## **1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy**

- 1.1 None for the purposes of this report.

## **2 Background**

- 2.1 Licensing hearings are required to determine contested licensing applications, including applications made under the Licensing Act 2003, Gambling Act 2005 and Taxi and Private Hire applications.

- 2.2 In April 2014, Council agreed that licensing and planning policy matters could be dealt with by a single, fifth policy committee. The Committee was to continue to appoint four Chairmen from those trained in licensing matters for the purposes of chairing hearings as required. A pool of Chairmen was agreed for 2016/17, and it is now necessary to agree new membership for 2017/18.

- 2.3 It is stressed that the requirement for training in licensing matters would still remain.

### **3 Proposals**

- 3.1 It is proposed that the Committee select four Members as Licensing Hearing Panel Chairmen for the 2017/18 municipal year.

### **4 Financial and Manpower Implications**

- 4.1 **Chief Finance Officer's comments:** None for the purposes of this report.

### **5 Legal Implications (including implications for matters relating to equality)**

- 5.1 Codes of Conduct and Practice have been drawn up to assist Members in the discharge of their functions in this regard.

- 5.2 **Monitoring Officer's comments:** The committee's terms of reference include the appointment of four Members from those trained in licensing matters to undertake the role of Chairman of the Licensing Hearings Panel.

### **6 Sustainability Policy and Community Safety Implications**

- 6.1 None for the purposes of this report.

### **7 Partnerships**

- 7.1 None for the purposes of this report.

### **8 Risk Assessment**

- 8.1 By their nature, Licensing Panel hearings cannot be scheduled and are called as and when required. A pool of members and Chairmen who can be called upon as and when required to form a Panel mitigates the risk of a hearing not being held within the specified timescale.

### **9 Conclusion and Recommendations**

- 9.1 The Committee is asked to select four Members to act as Chairmen of the Licensing Panel for the 2017/18 municipal year.

**WARD(S) AFFECTED: (All Wards);**